

User Settings

Global settings

<https://app.titra.io/settings>

Cost Unit

Enter a symbol of a currency or similar. It adds the symbol behind the value of the turnover.

the most used currency symbols: \$ ¥ £ € ¢ ₪

Decimal precision

With this setting you can regulate the number of decimal places for time values. It defines the number of digits after the comma. We recommend 2 decimal places.

for example: 2 = .00 [450.00h] and 4 = .0000 [450.0000h]

Time tracking



Default track time view

Choose between **Day**, **Month** and **Week** – presets the standard view for time tracking. “**Day**” shows the day tracking view and “**Month**” shows a calendar of the current month. Preset **Week** shows an entire selected week with all of your projects to which you are assigned. So you can enter the time faster and at the same time have a good overview

Time unit

Choose between **Days** and **Hours** – If **Days** is selected, a new option becomes available – **Hours per day**



Hours per day

Enter the number of hours per day - for example: 1 working day = 8 hours

Daily start of working time

Enter the time you start to work every day - for example: 08:00

Daily break time

Enter the time when your break start every day - for example: 12:00 (for Lunch)

Default break duration (in hours)

Enter the duration of your break - for example: 1 = 60 minutes / 0.1 = 30 minutes

Regular work time

Enter the number of hours you work per day – for example: 1 Day = 8 Hours

Integrations

<https://app.titra.io/settings>

titra API token

Enter a **API token**

Enable the Wekan integration?

[Tutorial for Wekan integration for Titra](#)

Siwapp URL

Enter a **Siwapp** URL.

Siwapp API Token

Generate your security token in you siwapp web application, on the 'My Account/API Token' section.

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