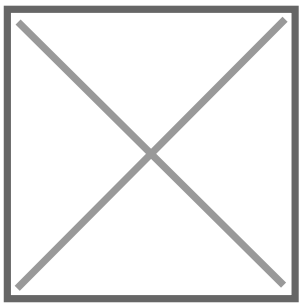
https://app.titra.io/try

Global Settings

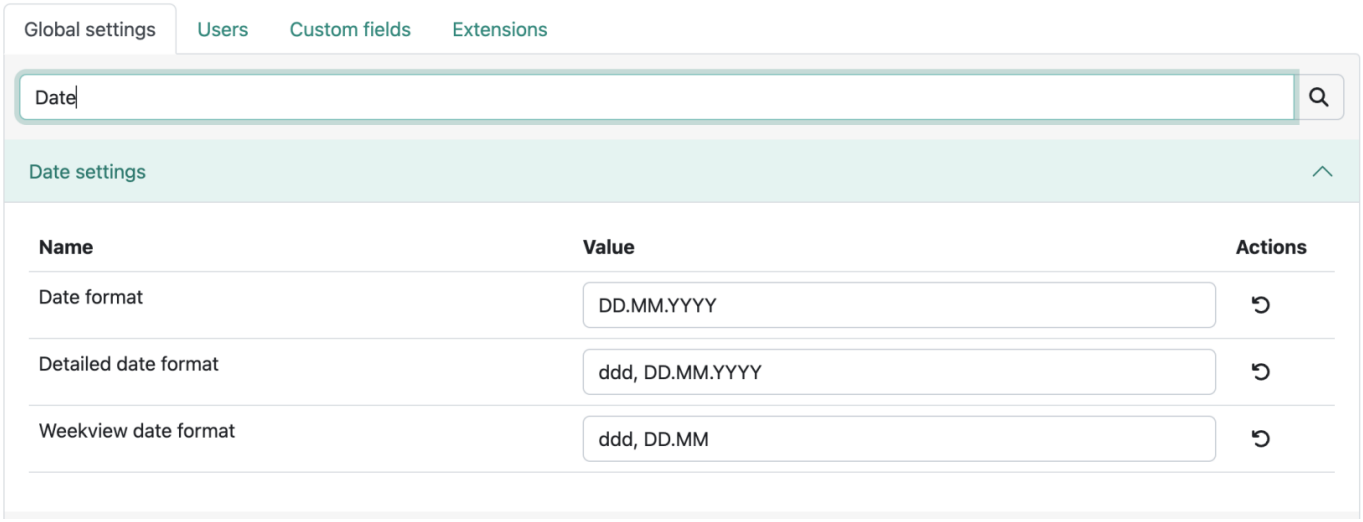
The titra **Global settings** (defaults) are available in the **user menu** > **Administration**.



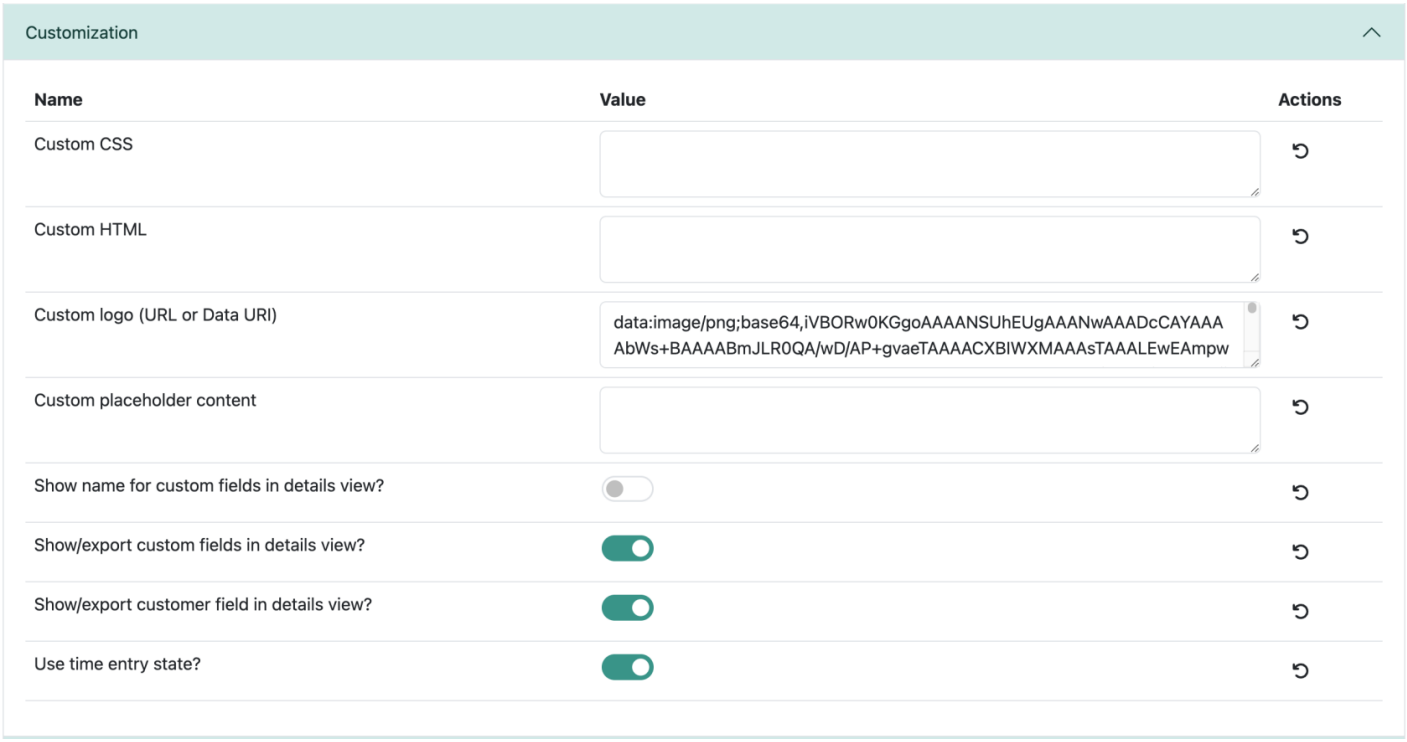
All settings are defaults which can be overruled by user specific settings. They can be currently either of type **Number** or **String**. No validation of values is taking place so it is up to the administrator to use proper values.

The Search bar

By entering a request in the **search bar**, in this example "Date" the corresponding Settings-Block is displayed:



Customization Settings



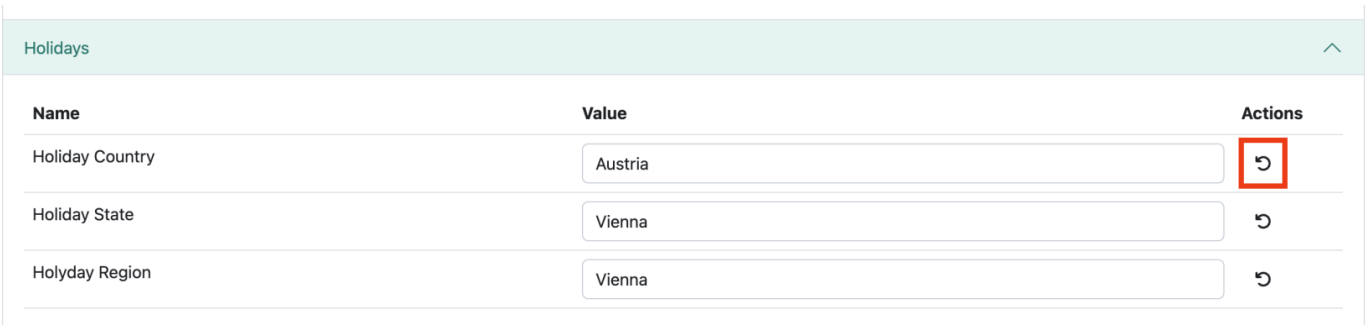
Here the admin can customize several settings, for example it is possible to integrate Custom CSS or HTML Data.

The Custom logo setting allows an admin to provide a URL or Data URI to replace the default titra logo, an example is depicted in the screenshot above.

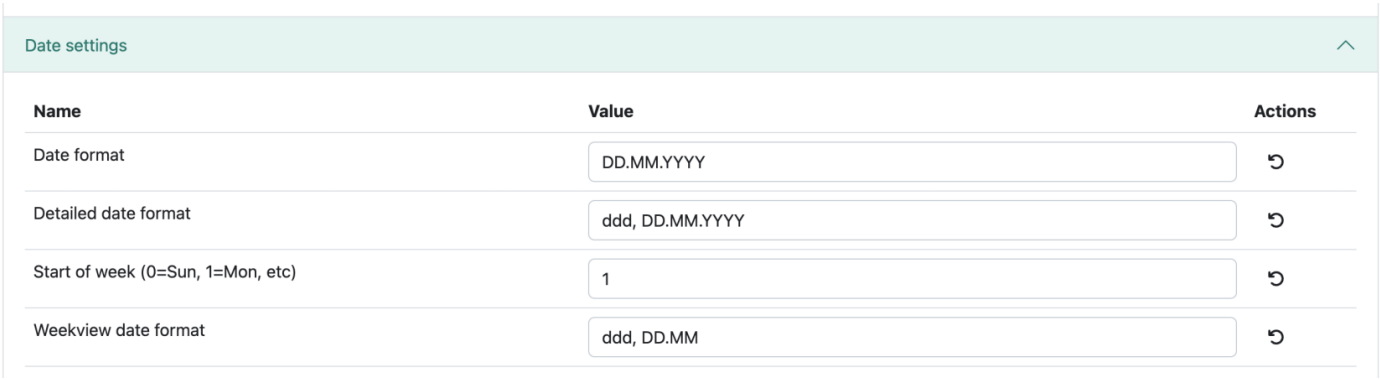
Inserting a Custom Place Holder Content, will use the specified place holder content on the overview page in a dedicated card underneath "All projects".

This setting is followed by 4 Options that can be turned on/off by the toggle (grey = off, green = on)

If you wish to reset a single input, clicking on the reset button in the desired line, will do the trick:



Date Settings

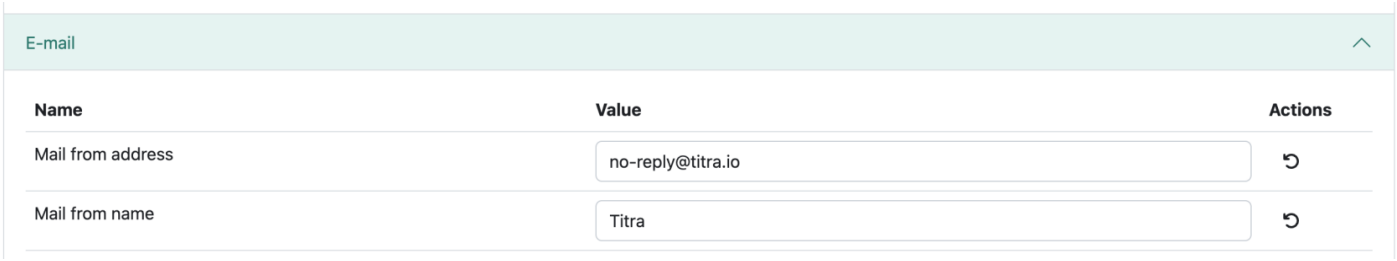


This will setup the default data shown in the users titra. See the following point, for all formatting options:

Date formats

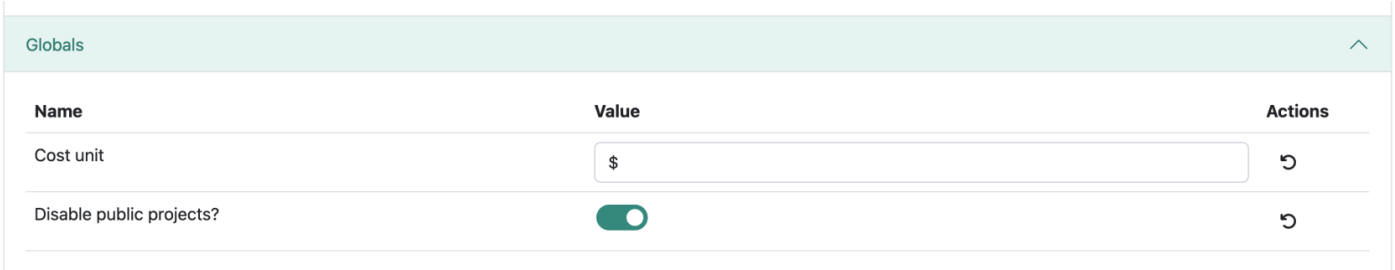
titra uses dayjs under the hood and thus supports all formatting options listed in the Format (opens in a new tab)" rel="noreferrer noopener" class="rank-math-link">Display > Format section.

E-mail



The mail addresses can be configured under this setting option.

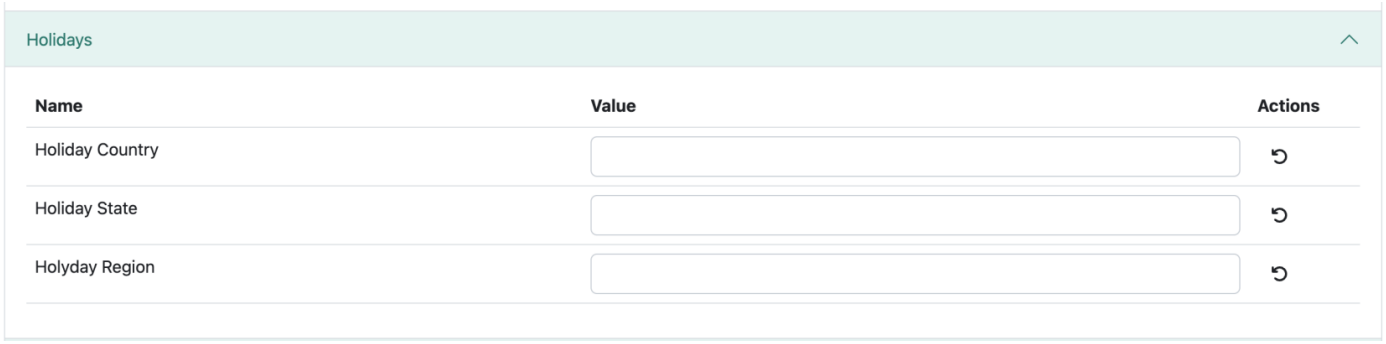
Globals



> The admin can set a default Cost Unit and choose if public projects will be displayed or not.

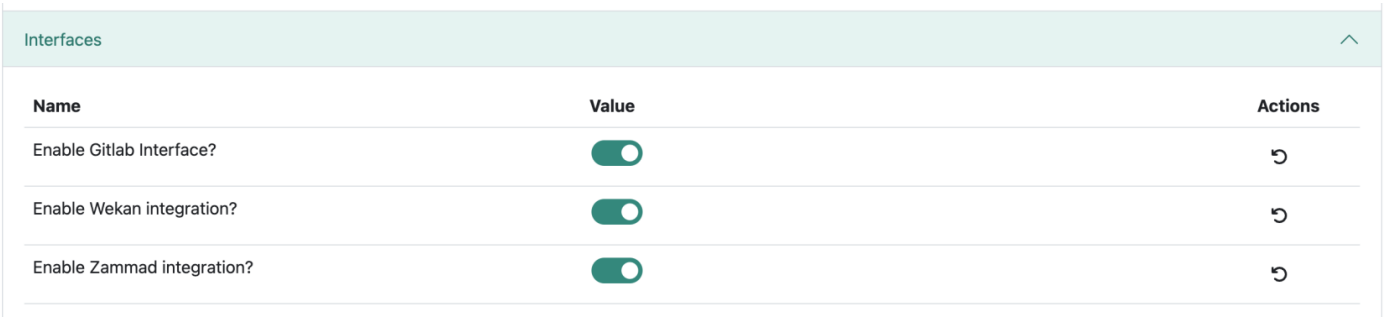
Most used cost symbols are: $ ¥ £ € ¢ ¤

Holidays



These fields are filled in with the legal holidays of the country, the users are working in, they should be filled in accordingly by the administrator.

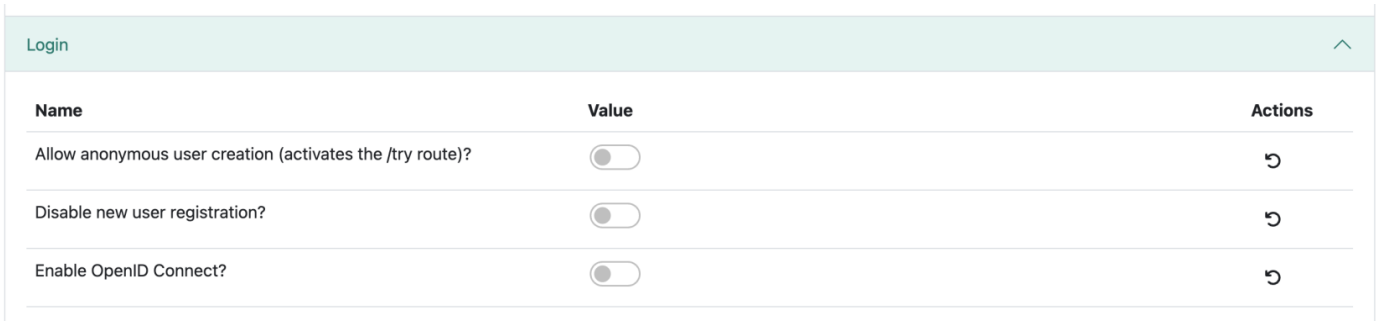
Interfaces



Here the different Interface Integrations can be toggled on and off.

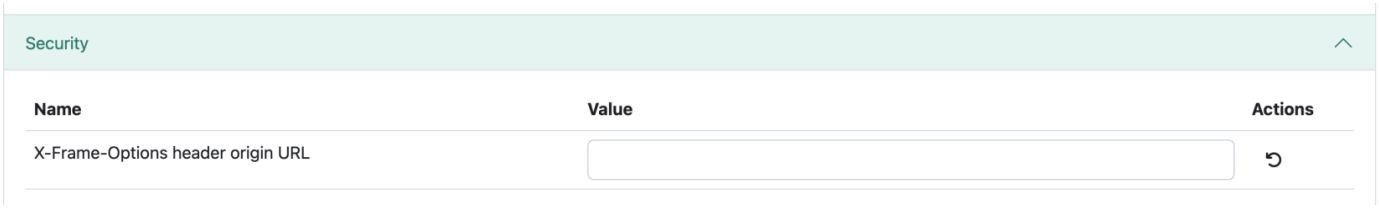
How to set up the different Interfaces can be found here: Gitlab, Zammad, Wekan.

Login



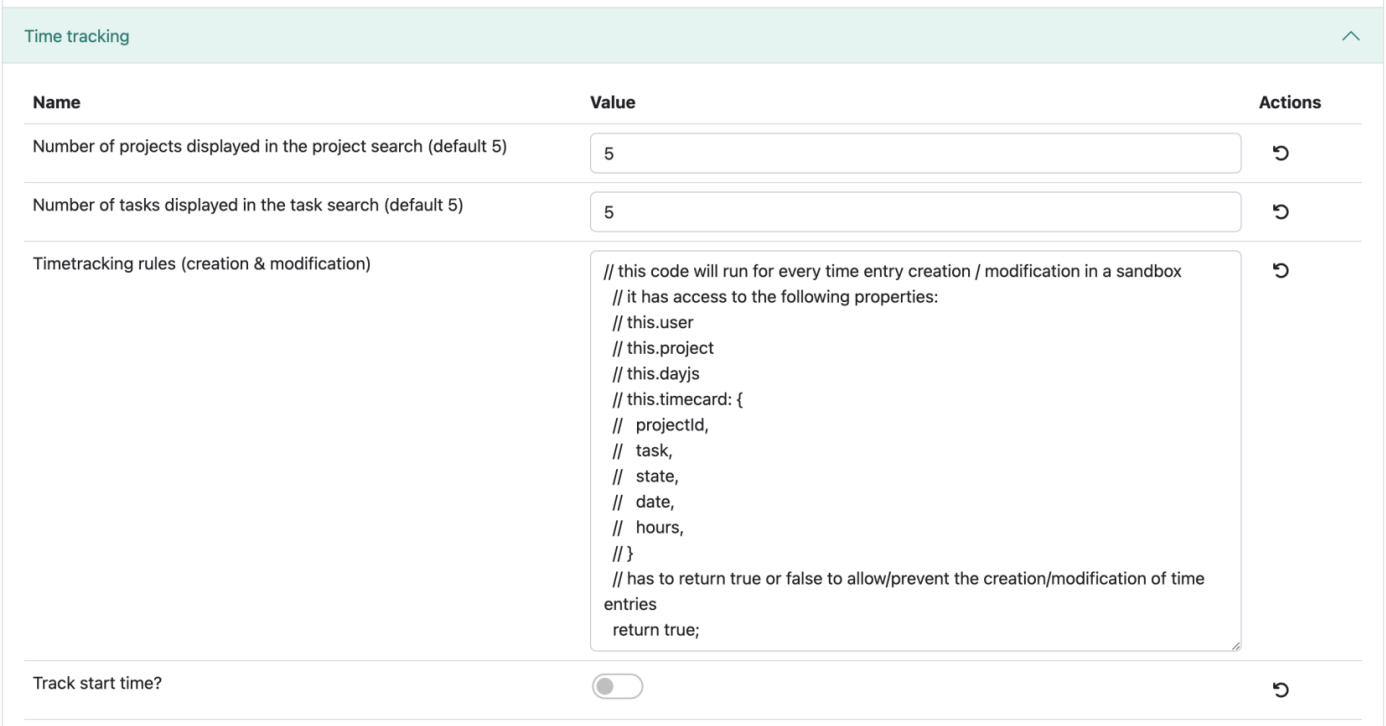
> Login specifics are configured in this section. -> --------- -<

Security



> The X-Frame-Options HTTP response header can be used to indicate whether or not a browser should be allowed to render a page in a <frame> , <iframe> , <embed> or <object>**.** Use this to **avoid click-jacking attacks**, by ensuring that their content is not embedded into other sites.
>
> https://developer.mozilla.org/en-US/docs/Web/HTTP/Headers/X-Frame-Options?retiredLocale=de

Time tracking

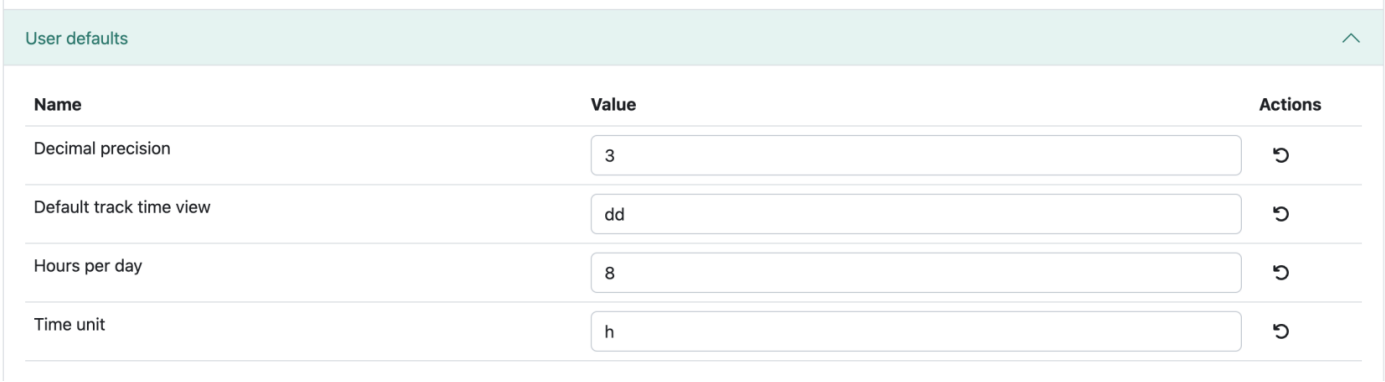


Admins can change the number of projects/tasks displayed in the project/task section (default is 5).

The timetracking rule for creation and modification is set to **true** by default.

Theres also an option to Track the start time of users.

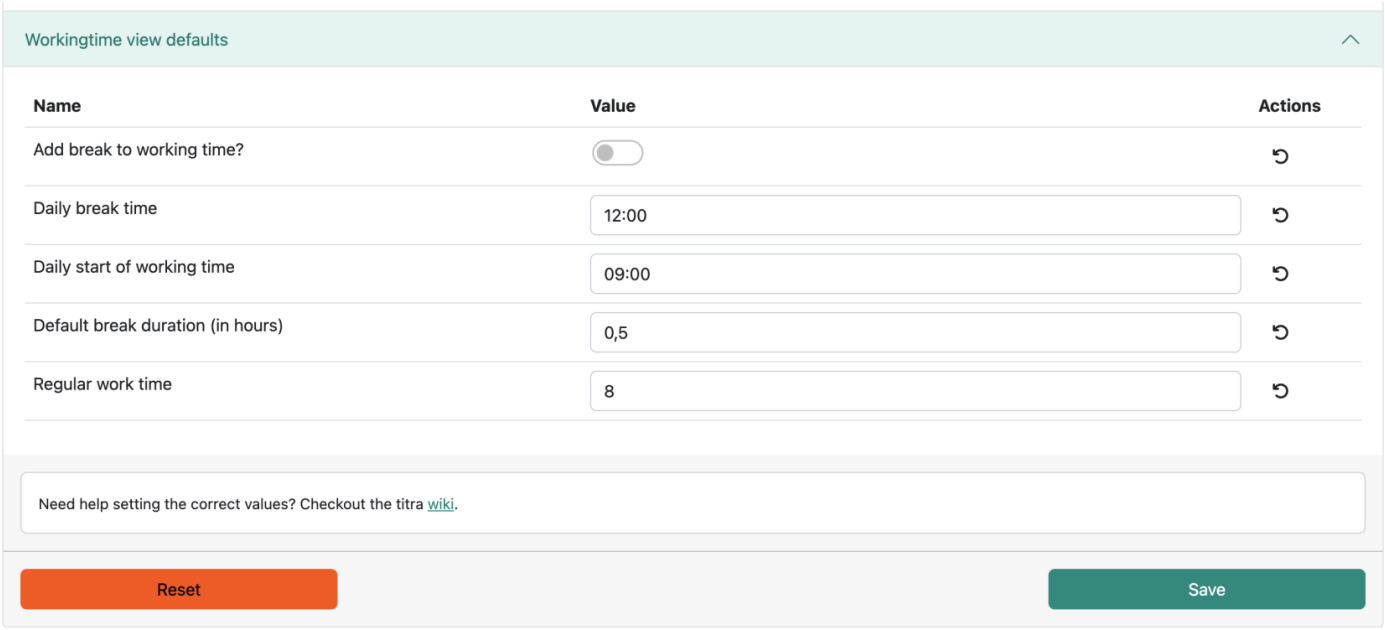
User defaults



User default settings can be customized in this section, see the following link for format options:

Date formats

Workingtime view defaults



This last configurable section deals with the working time view default settings. Seen above are the default values, these can be changed by the administrator to better fit the users working and break times.

It is always possible to revert back to the default values using the “**Reset**” button.

Do not forget to save changes made by clicking the "**Save**" button before exiting the administration page.

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