

Custom Fields

In the **Custom fields** page of the Administration menu, new custom fields can be created by the administrator.

Global settings Users Custom fields Extensions

New custom field >

No custom fields have been defined yet.

First of all, a class for the new field has to be chosen, the options are: **Project** or **Time entry**:

New custom field >

✓ Project
Time entry

After selecting the class, the fields for Name, Description, Type and Possible values have to be filled in.

No spaces or special characters are allowed for the Name!

New custom field

Class

Project

Name

TestCustomField

Spaces and special characters are not allowed.

Description

Test Description

Type

String

Possible values

a,b,c,d,e,f,g

Separate values with a comma (e.g. a,b,c,d).

Create

By clicking on "**Create**", the new custom field will be displayed, as shown below

New custom field

Class

Name

Spaces and special characters are not allowed.

Description

Type



String

Possible values

a,b,c,d,e,f,g

Separate values with a comma (e.g. a,b,c,d).

Create

| Class | Name | Description | Type | Actions |
|---------|-----------------|------------------|---------------|---|
| Project | TestCustomField | Test Description | a,b,c,d,e,f,g |   |

It is possible to **edit** and **delete** a created custom field by clicking on the corresponding icon under the **Actions** Section

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